

**LICENSING SUB – COMMITTEE**

9 May 2011

Report of the Head of Legal Services

Contact Officer: John Myall. Tel No: 01962 848443

Application: Premises Licence

Premises: Matterley Bowl, Alresford Road, Winchester

**Part A. Report** *Buff*

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**Part A.****1. Application**

**Applicant:** Tangralina Limited, The Matterley Estate, Ovington Down, Ovington, Winchester

**Premises:** Matterley Bowl

- 1.1 This application is for a new premises licence for the Matterley Bowl, a natural amphitheatre which has been used for outdoor musical events.
- 1.2 The application was originally for three days; 17 to 19 June 2011, for a concert with the headline act as JLS on Friday 17 June. The application has now been amended and the applicant is seeking a licence for a one-day event to take place on Friday 17 June 2011.
- 1.3 The hours sought are:-
- |    |                                                  |              |
|----|--------------------------------------------------|--------------|
| a. | Live music, recorded music, performance of dance | 1000 to 2300 |
| b. | Late night refreshment                           | 2300 to 0000 |
| c. | Supply of alcohol (consumption on premises)      | 1000 to 2300 |
- 1.4 No further arrangements were made for entertainment on 18 and 19 June, and the applicant asked to remove those two days from the application.
- 1.5 The application and operating schedule, proposes the relevant licensable activities and steps to promote the licensing objectives. (Appendix 1)
- 1.6 Notice of the application was displayed outside of the premises for a period of 28 days until 7 April 2011, and advertised in the Hampshire Chronicle on 17 March 2011.
- 1.7 A representation was received from the Chief Officer of Police for Hampshire relating to the licensing objectives for the prevention of crime and disorder, public safety and the protection of children from harm.(Appendix 2)
- 1.8 The Police require that an event management (EMP) plan be submitted in advance of the event in order that they may decide if special police services are necessary. The EMP would also contain a traffic management plan (TMP).
- 1.9 The police also require conditions attached to the premises licence relating to CCTV, security and stewarding, drugs policy, restrictions on

glassware and child protection.

- 1.10 The police were also concerned about the use of inhalation of gasses and the sale of “legal highs.” This has been addressed by a condition agreed with the Head of Environmental Protection.
- 1.11 The police concern regarding proof of age for the sale of alcohol is addressed in one of the mandatory conditions as the licence holder must have a proof of age policy in place. The mandatory condition states, “*identification bearing their photograph, date of birth and a holographic mark.*”
- 1.12 The usual documents bearing these details are a passport, driving licence or PASS card. The acceptable forms of identification must be listed in the proof of age policy.
- 1.13 Public nuisance conditions were agreed with the Head of Environmental Protection.
- 1.14 No representations were received from interested parties.
- 1.15 Notices of the hearing were sent to all Parties on 19 April 2011.

**Designated Premises Supervisor**

Peveril Bruce

**Relevant Representations****2. Responsible Authorities**

All of the Responsible Authorities have been served with a copy of the application. The representations received are as follows:

**Head of Environment**

No representations received.

**Hampshire Constabulary**

A representation was received from the Chief Officer of Police for Hampshire.

**Hampshire Fire and Rescue Service**

No representations received.

**Child Protection Team**

No representations received.

**Head of Building Control**

No representations received.

**Head of Safety Standards**

No representations received.

3. **Interested Parties**

None

#### **4. Observations**

The Sub-Committee is obliged to determine this application with a view to promoting the Licensing Objectives:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

In making its decision, the Sub-Committee is also obliged to have regard to the National Guidance and the Council's Licensing Policy.

The Sub-Committee must have regard to all of the representations.

The Sub-Committee must take such of the following steps it considers necessary to promote the Licensing Objectives:

1. Grant the licence subject to conditions in accordance with the operating schedule (modified to such extent as the authority considers necessary for the promotion of the licensing objectives) and the mandatory conditions;
2. exclude from the scope of the licence any of the licensable activities to which the application relates;
3. refuse to specify a person in the licence as the premises supervisor;
4. reject the application.

#### **Terminal hours**

The Sub-Committee should take account of the National Guidance and the Council's Licensing Policy with regard to terminal hours and take such steps as it considers necessary to promote the Licensing Objectives.

(Licensing Policy Part 4, A8)

#### **Licensing Objectives.**

##### Crime and Disorder

The Sub-Committee should consider any necessary conditions to prevent crime and public disorder relating to the premises having regard to the operating schedule and the observations of the Police.

(Licensing Policy 1.6, 2.11, 2.17)

### Public Safety

The Sub-Committee should consider any necessary conditions relating to public safety having regard to the operating schedule and the observations of the Police.

(Licensing Policy Part 4, B3, B4)

### Public Nuisance

The Sub-Committee should consider any necessary conditions to prevent public nuisance having regard to the operating schedule.

(Licensing Policy Part 4, Section C)

### Protection of Children

The Sub-Committee should consider any necessary conditions for the Protection of Children having regard to the operating schedule and the observations of the Police.

(Licensing Policy Part 4, D6, D7)

## **Human Rights**

It is considered that Articles 6 (right to a fair trial) 8 (right to respect for private and family life) and Article 1 of the First Protocol (right to peaceable enjoyment of possessions) may be relevant. As there is a right of appeal to the Magistrates' Court, it is considered that there would be no infringement of Article 6. Article 8 is relevant, insofar as the nearby residents could claim that this right would be infringed by disturbance from customers. This should be balanced against the applicants' right to use of their premises under Article 1 of the First Protocol. Interference with these rights is permitted, where this interference is lawful, necessary in a democratic society, and proportionate. Likewise, the residents may argue that their rights under Article 1 of the First Protocol would be infringed. If conditions are imposed, there should be no interference with any convention rights. To the extent that any interference may occur, it would be justifiable in a democratic society, and proportionate.

## 5. Conditions

The following Mandatory Conditions are attached to a premises licence in every case.

1. No supply of alcohol may be made under the Premises Licence (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. Where individuals are required on premises to carry out security activities, they must be licensed by the Security Industry Authority.
4. The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
5. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
6. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
8. The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
9. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
10. The responsible person shall ensure that—
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml; and



(b) customers are made aware of the availability of these measures.

### Operating Hours

1. The hours the premises may be used for regulated entertainment shall be:

Live music, recorded music, performance of dance

Friday 17 June 2011 1000 to 2300

2. The hours the premises may be used the provision of late night refreshment shall be:

Friday 17 June 2011 2300 to 0000

3. The hours the premises may be used for the sale of alcohol shall be:

Friday 17 June 2011 1000 to 2300

### Possible Conditions

If the application is granted, the Sub-Committee may wish to consider attaching the following conditions to reflect the Operating Schedule, subject to any amendments it deems necessary to promote the licensing objectives-

#### **All licensing objectives**

- A1. The maximum number of persons permitted to be on the premises at any one time shall not exceed 19,999.
- A2. The Premises Licence Holder shall produce a final Event Management Plan (EMP) which shall be supplied to the Licensing Authority and the members of the Safety Advisory Group no later than 28 days prior to the event.
- A3. The event manager shall be available at all times the premises is open for licensable activities.
- A4. The Premises Licence Holder shall produce a final Traffic Management Plan (TMP) as part of the EMP which shall be supplied to the Licensing Authority and the members of the Safety Advisory Group no later than 28 days prior to the event.

#### **Prevention of Crime and Disorder**

CD1. The Premises Licence Holder shall ensure that any request for special police services shall be made at least 28 days prior to the concert date.

- CD2. The Premises Licence Holder shall employ, via the Event Manager the use of CCTV for the events where appropriate.
- CD3. The Premises Licence Holder shall, via the Event Manager, provide a security/stewarding schedule to denote numbers and positions of SIA and non-SIA personnel.
- CD4. The Premises Licence Holder shall, via the Event Manager, appoint competent and experienced security contractor for the Event.
- CD5. The Premises Licence Holder shall, via the Event Manager, ensure that the security and stewarding contractors fully brief their staff on the event and also to their duties commensurate with the Matterley Concerts.
- CD6. The Premises Licence Holder shall, via the Event Manager, ensure that unauthorised access will be prevented by the use of a physical perimeter fence in appropriate areas and security personnel.
- CD7. The Premises Licence Holder shall, via the Event Manager, ensure that any crime prevention advice will be drawn up in consultation with Hampshire Constabulary. The advice will be communicated to attendees via on-site signage and information and on the Concerts website.
- CD8. The Premises Licence Holder shall, ensure via the Event Manager, that no public camping takes place at the Concerts.
- CD9. The Premises Licence Holder shall, via the Event Manager, provide a lost property facility at the Event.
- CD10. The Premises Licence Holder shall, via the Event Manager, produce a Drugs Policy for the Event. This policy includes elements of prevention.
- CD11. The Premises Licence Holder shall, via the Event Manager, ensure that random searches take place at appropriate times and locations at the event.
- CD12. The Premises Licence Holder shall, via the Event Manager, provide a suitable receptacle for the safe retention of any contraband or illegal substances found or seized at the Event. The Premises Licence Holder shall also liaise with Hampshire Constabulary so that arrangements can be made for the contents of the receptacle be appropriately disposed of.

CD13. The Premises Licence Holder shall, via the Event Manager, as far as is reasonably practicable, ensure that glass bottles and similar items are prohibited from the main secured site. To assist this, The Premises Licence Holder shall provide bottle banks at the entrances for the Event.

### **Public Safety**

PS1. The Premises Licence Holder shall via the Event Manager carry out a risk assessment the Event.

PS2. The Premises Licence Holder shall via the Event Manager ensure that a comprehensive site plan is provided with the EMP indicating the position of the following:

- The site boundaries and entrances and exits to the site (including those for emergency services)
- All road and track ways (including emergency routes), car parks and other vehicles compounds;
- The location of all structures either constructed or brought onto site
- The location of toilet facilities
- The location of all lighting facilities including those for the event arena, associated walkways and vehicles routes and emergency routes
- Lost child and medical services
- Generators and other principle electrical connections
- Fuel stores
- Fairground rides
- Fire fighting equipment

PS3. The Premises Licence Holder shall via the Event Manager ensure that briefings take place for staff to inform them of essential safety information and other key information.

PS4. The Premises Licence Holder shall provide full details of the training and experience of the Event Manager to sufficiently demonstrate their competence to run the event.

PS5. The Premises Licence Holder shall ensure that all on-site work is monitored by the Event Manager/Event Safety Co-ordinator and safety inspections are undertaken to ensure maintenance of a safe event.

PS6. The Premises Licence Holder shall via the Event Manager ensure that there is a suitably qualified and experienced event safety coordinator to oversee and manage safety. The role of the Event Safety Coordinator shall consist the following;

- liaison with lead contractors, subcontractors and any self-employed persons to be employed at the venue and ascertain their competence;
- assist in the inspection of the venue before and during the event;

- assistance in the inspection of all structures and electrical services;
- checking and obtaining all relevant safety documentation and certification, safety policies;
- advising of any unsafe work or inappropriate systems of work or unsafe equipment observed,
- assist in the stopping of unsafe work or inappropriate systems of work or the use of unsafe equipment.
- to assist the Licensing Authority as directed in fulfilment of the these responsibilities

PS7. The Premises Licence Holder shall via the Event Manager provide a comprehensive site plan of temporary demountable structures. Calculations will be provided showing structural tolerances, capacities of venues and means of escape.

PS8. The Premises Licence Holder shall via the Event Manager ensure that competent contractors erect structures on-site. The event safety coordinator, in consultation with a competent person from the company employed to erect the temporary demountable structures will ensure that certification is provided and that the structure is signed off before it is used.

PS9. The Premises Licence Holder shall via the Event Manager ensure that guarding to the superstructure of temporary demountable structures is provided to prevent access by members of the public. Security and stewarding will also be provided as an additional deterrent.

PS10. The Premises Licence Holder shall via the Event Manager ensure that a competent contractor is employed to install 'Mojo' style front-of-stage pit barriers.

PS11. The Premises Licence Holder shall via the Event Manager ensure competent electrical contractor is used to provide and install electrical installations on-site. Electrical cables will be protected as far as is reasonably practicable.

PS12. The Premises Licence Holder shall via the Event Manager ensure that an electrical completion certificate will be submitted to the licensing authority prior to the public being admitted into the entertainment venues.

PS13. The Premises Licence Holder shall via the Event Manager ensure that portable appliance (PAT) testing is carried out on-site. This will be

supervised by the Safety Coordinator

- PS14. The Premises Licence Holder shall via the Event Manager ensure that MCB's and RCD's are installed for electrical equipment.
- PS15. The Premises Licence Holder shall via the Event Manager ensure that suitable earthing is provided for 3 phase electrical equipment.
- PS16. The Premises Licence Holder shall via the Event Manager ensure that an appropriate location is provided on-site for fuel stores. The fuel store will be bunded to contain spillage and will be suitable protected from unauthorized access.
- PS17. The Premises Licence Holder shall via the Event Manager and by inspection by the event safety team ensure that no more than a 24hour supply of LPG is stored by each market trader. This will include one cylinder in use per appliance and one spare. Any excess LPG containers shall be placed in an LPG store.
- PS18. If any other fuel type is required to be used then The Premises Licence Holder shall liaise with the licensing authority and any other relevant authority to ensure that adequate safe storage and procedures are in place.
- PS19. A Traders and Caterers Information document shall be provided as part of the Event Management documentation.
- PS20. The Premises Licence Holder via the Event Manager shall ensure that suitable and sufficient receptacles for waste storage and arrangements for emptying are in place and will ensure that removal of accumulations takes place.
- PS21. The Premises Licence Holder via the Event Manager shall arrange via the medical provider for clinical waste to be collected at the end of the event for appropriate disposal by with an approved contractor. All medical staff will ensure that only genuine clinical waste is disposed of in the yellow bags and sharps boxes.
- PS22. The Premises Licence Holder shall via the Event Manager agree with the licensing authority a location for a refuse collection point. This point will be a safe distance from the entertainment venue.

- PS23. The Premises Licence Holder via the Event Manager shall ensure that there are sufficient numbers of sanitary appliances.
- PS24. The Premises Licence Holder via the Event Manager shall arrange any necessary emptying of sanitary facilities.
- PS25. The Premises Licence Holder via the Event Manager shall provide staff to ensure toilets are clean and the arrangements for necessary cleaning of any toilet facilities.
- PS26. The Premises Licence Holder via the Event Manager shall ensure suitable and sufficient hand cleaning facilities are in place.
- PS27. The Premises Licence Holder shall, where necessary, provide via the Event Manager, satisfactory illumination for sanitary appliances.
- PS28. The Premises Licence Holder shall via the Event Manager ensure that water is provided to the pit area.
- PS29. The Premises Licence Holder shall via the Event Manager ensure that containers used for water storage are fit for purpose and thoroughly clean.
- PS30. The Premises Licence Holder shall via the Event Manager ensure that thorough cleaning of any necessary pipework and (shock) superchlorination is carried out prior to use.
- PS31. The Premises Licence Holder shall via the Event Manager that market traders are provided with potable water.
- PS32. The Premises Licence Holder shall via the Event Manager ensure that the existing roadways are utilised on-site. Where required, these will be supplemented by trackway of sufficient width and loading capabilities to cope with vehicles that are employed on-site.
- PS33. The Premises Licence Holder shall via the Event Manager provide a contingency plan for on-site traffic management for bad weather conditions in the Emergency and Contingency Plan and in the Traffic Management Plan.
- PS34. The Premises Licence Holder shall via the Event Manager ensure that fire safety risk assessments are carried out and implemented.

- PS35. The Premises Licence Holder shall via the Event Manager ensure that a risk assessment in relation to medical provision is contained in the EMP and shall employ a competent medical services provider.
- PS36. The Premises Licence Holder via the Event Manager shall ensure that, at all times during the event, access is maintained for emergency vehicles arriving and leaving the site.
- PS37. The Premises Licence Holder via the Event Manager shall ensure, where necessary, adequate lighting is provided to public areas by provision of festoon and other lighting appropriate to the location.
- PS38. The Premises Licence Holder shall via the Event Manager ensure that an adequate communications system is provided.
- PS39. The Premises Licence Holder shall via the Event Manager ensure that competent persons shall be appointed to deal with any special effects if they are to be used.
- PS40. The Premises Licence Holder shall via the Event Manager ensure that a competent person carries out a risk assessment in accordance with HS(G)95 if any lasers are to be used, and this information shall be submitted to the licensing authority no later than 28 days before the event.
- PS41. The Premises Licence Holder shall via the Event Manager ensure that CAA and police notified at least 28 days beforehand if outdoor display lasers are to be used.
- PS42. The Premises Licence Holder shall via the Event Manager ensure that only solid carbon dioxide, liquid nitrogen, fog machines or portable carbon dioxide machines are used to generate smokes and fogs if they are to be used.
- PS43. The Premises Licence Holder shall via the Event Manager ensure that smoke/fog/dry ice machines are located a sufficient distance away from exit routes and are protected from access by the public.
- PS44. The Premises Licence Holder shall via the Event Manager ensure that smoke is suitable for the performance purpose and will be kept to a minimum.
- PS45. The Premises Licence Holder shall via the Event Manager ensure that a competent person operates any smoke machine and that the Event Safety Guide or any other appropriate guidance is adhered to if these

effects are used.

- PS46. The Premises Licence Holder shall via the Event Manager ensure that strobe lights operate at a flicker rate of 4 flashes per second or less.
- PS47. The Premises Licence Holder shall via the Event Manager ensure that if more than one strobe light is in use at any one time that they will be synchronized and will not be used any longer than the performance dictates.
- PS48. The Premises Licence Holder shall via the Event Manager ensure that warnings will be displayed either on notices at the entrance to venues or on tickets/programmes if strobe lights are to be used.
- PS49. The Premises Licence Holder shall via the Event Manager ensure that stewards are trained to deal with epilepsy if strobe lights are to be used.
- PS50. The Premises Licence Holder shall via the Event Manager ensure that, if used, UV lamps are used strictly in accordance with manufacturers instructions.
- PS51. The Premises Licence Holder shall via the Event Manager ensure that details such as quantity, type, description and effect of pyrotechnic stage displays is provided to the licensing authority at least 7 days prior to the start of the event.
- PS52. The Premises Licence Holder shall ensure that farm animals are kept off the arena at least 21 days prior to the public coming onto the site.
- PS53. The Premises Licence Holder shall via the Event Manager ensure that no animals other than guide dogs be allowed on-site.
- PS54. The Premises Licence Holder shall via the Event Manager ensure that no skin piercing or tattooing (other than henna tattoos) takes place on the premises.
- PS55. The Premises Licence Holder shall via the Event Manager that there are no activities permitted on-site that involve inhaling of gases or the provision of “legal highs.”



**Public Nuisance Conditions**

- PN1. The Premises Licence Holder via the Event Manager shall ensure that between the hours of 1000 hours and 2300 hours noise levels will be controlled so as to not exceed 65dB  $L_{Aeq(5mins)}$ . The Premises Licence Holder shall also ensure that noise levels will not exceed 70dB in the 63 and 125Hz frequency bands. All of these measurements are applicable when measured 1m from the façade of a noise sensitive property.
- PN2. The Premises Licence Holder via the Event Manager shall ensure that sound systems are in place for a sound propagation tests before the start of the event. Sound propagation tests will be carried before the entertainment begins.
- PN3. The Premises Licence Holder shall via the Event Manager appoint suitably qualified noise consultants to monitor and manage noise at the event.
- PN4. The Premises Licence Holder shall via the Event Manager ensure that all sound level meters used for environmental monitoring will be integrating meters to Type 1 specification and subject to a current calibration. Meters will be capable of real time octave and one third octave band analysis.
- PN5. The Premises Licence Holder shall via the Event Manager produce a plan of the layout and speaker orientation at least 28 days prior to the start of the event. The mixing desks will also be outlined on the plan and a sound system schedule will be provided to the licensing authority.

**Protection of Children from Harm**

PCH1. The Premises Licence Holder shall via the DPS and Event Manager ensure that appropriate notices are prominently displayed stating “it is an offence to purchase or attempt to purchase alcohol if you are under the age of 18” as required by the Licensing Act 2003.

PCH2. The Premises Licence Holder shall via the DPS and Event Manager ensure that proof of age identification is checked whenever a customer appears to be under 21.

PCH3. The Premises Licence Holder shall via the DPS and Event Manager ensure that no person under 18 years of age is employed behind any of the bars at the event.

PCH4. The Premises Licence Holder shall via the Event Manager ensure that soft drinks and bottled water will be available on-site during the operating times.

PCH5. No child under the age of 14 years shall be permitted on the premises unless accompanied by an adult.

## **6. Other Considerations**

### **Corporate Strategy (Relevance To:)**

This report covers issues which relate to Safe and Strong Communities.

### **Resource Implications**

A licence fee of £4,100 has been received. It is anticipated that an appropriate level of officer attendance will be provided within the existing budget.

### **Appendices**

1. Application by Tangralina Limited
2. Representations by Responsible Authorities
3. Map of premises location.



# Winchester

City Council

City Offices  
Colebrook Street  
Winchester  
SO23 9LJ

**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

I/We Tangralina Ltd

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 – Premises Details**

<b>Postal address of premises or, if none, ordnance survey map reference or description</b>			
Matterley Bowl Alresford Road Winchester Hampshire			
<b>Post town</b>	Winchester	<b>Post code</b>	SO21 1HW
<b>Telephone number at premises (if any)</b>			
<b>Non-domestic rateable value of premises</b>		£0	

## Part 2 - Applicant Details

Please state whether you are applying for a premises licence as  
Please tick yes

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - o statutory function or
  - o a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name Tangralina Ltd
Address The Matterley Estate Ovington Down Ovington Alresford Hampshire SO24 0HY
Registered number (where applicable)  0355 7226
Description of applicant (for example, partnership, company, unincorporated association etc.) 0Limited Company
Telephone number (if any)
E-mail address (optional) enquiries@matterleyestate.com

**Provision of entertainment facilities:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)  
(if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**



**A**

<b>Plays</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Both	<input type="checkbox"/>				
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
			<b>State any seasonal variations for performing plays</b> (please read guidance note 4)		
Tue					
			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Both	<input type="checkbox"/>				
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)		
Tue					
			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Wed					
Thur					
Fri					
Sat					
Sun					

**C**

Indoor sporting events Standard days and timings (please read guidance note 6)			<b><u>Please give further details</u></b> (please read guidance note 3)	
Day	Start	Finish		
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 4)	
Tue				
Wed				<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)
Thur				
Fri				
Sat				
Sun				

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish				
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3)			
Tue						
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 4)			
Thur						
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)			
Sat						
Sun						

### Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year			
0	1	0	6	2	0	1	1

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year			
3	0	0	6	2	0	1	1

Please give a general description of the premises (please read guidance note 1)  
The premises is contained on a green field site where other premises licences are already in place. It is the intention of this application to effectively provide pop, rock and picnic style concert entertainment, onsite alcohol sales from controlled bars and some late night refreshment .

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

19999

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

#### Provision of regulated entertainment

Please tick yes

- |                                                                                                             |                                     |
|-------------------------------------------------------------------------------------------------------------|-------------------------------------|
| a) plays (if ticking yes, fill in box A)                                                                    | <input type="checkbox"/>            |
| b) films (if ticking yes, fill in box B)                                                                    | <input type="checkbox"/>            |
| c) indoor sporting events (if ticking yes, fill in box C)                                                   | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)                                        | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)                                                               | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)                                                           | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)                                                    | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/>            |

**E**

<b>Live music</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3) three nights of live music is proposed for the Matterley Concerts. This is likely to consist of at least two acts on each day.		
Mon					
Tue			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri	1000				
		2300			
Sat	1000				
		2300			
Sun	1000				
		2230			

**F**

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input checked="" type="checkbox"/>
Mon			Please give further details here (please read guidance note 3) recorded music is proposed to be played before and in between acts	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur					
Fri	1000		Non standard timings. Where you intend to use the premises for <u>the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
		2300			
Sat	1000				
		2300			
Sun	1000				
		2300			

**G**

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) dancing is proposed to accompany acts and there is a possibility that one or two acts may consist of dancing groups		
Mon					
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri	1000		Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
		2300			
Sat	1000				
		2300			
Sun	1000				
		2230			



H

<p><b>Anything of a similar description to that falling within (e), (f) or (g)</b>                  Standard days and timings (please read guidance note 6)</p>			<p><b><u>Please give a description of the type of entertainment you will be providing</u></b></p>		
Day	Start	Finish	<p><b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><b><u>Please give further details here</u></b> (please read guidance note 3)</p>		
Wed					
Thur			<p><b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4)</p>		
Fri					
Sat			<p><b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)</p>		
Sun					

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the facilities for making music you will be providing</u></b> Instrumentation and sound systems will be provided for the acts to perform		
			<b><u>Will the facilities for making music be indoors or outdoors or both – please tick</u></b> (please read guidance note 2)		Indoors
			Outdoors	<input checked="" type="checkbox"/>	
			Both	<input type="checkbox"/>	
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue			<b><u>State any seasonal variations for the provision of facilities for making music</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri	1000				
		2300			
Sat	1000				
		2300			
Sun	1000				
		2230			

J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			<b>Will the facilities for dancing be indoors or outdoors or both – please tick</b> (see guidance note 2)	Indoors <input type="checkbox"/>
				Outdoors <input checked="" type="checkbox"/>
				Both <input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give a description of the facilities for dancing you will be providing</b> a stage and other items may be provided to enable the performance of dance	
Mon			<b>Please give further details here</b> (please read guidance note 3)	
Tue				
Wed			<b>State any seasonal variations for providing dancing facilities</b> (please read guidance note 4)	
Thur				
Fri	1000		<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
		2300		
Sat	1000			
		2300		
Sun	1000			
		2230		

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within i or j</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the type of entertainment facility you will be providing</u></b>		
Day	Start	Finish	<b><u>Will the entertainment facility be indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed					
Thur			<b><u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u></b> (please read guidance note 4)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

L

<b>Late night refreshment Standard days and timings (please read guidance note 6)</b>			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)</b>	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 3)</b>		
Mon					
Tue					
Wed			<b>State any seasonal variations for the provision of late night refreshment (please read guidance note 4)</b>		
Thur					
			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)</b>		
Fri	2300				
		2400			
Sat	2300				
		2400			
Sun	2300				
		2330			

**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption</b> <b>(Please tick box)</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri	1000				
		2300			
Sat	1000				
		2300			
Sun	1000				
		2230			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		

**State the name and details of the individual whom you wish to specify on the licence as premises supervisor**

<b>Name</b> Peveril Bruce	
<b>Address</b> The Matterley Estate Ovington Down Ovington Alresford Hampshire	
<b>Postcode</b>	SO24 0HY
<b>Personal Licence number (if known)</b> 601	
<b>Issuing licensing authority (if known)</b> Winchester City Council	

N

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)**

None

O

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b><u>State any seasonal variations</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			
Fri	1000		
		2400	
Sat	1000		
		2400	
Sun	1000		
		2330	

**P** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)**

Please see attached Operating Schedule and Event Management Documents

**b) The prevention of crime and disorder**

Please see attached Operating Schedule and Event Management Documents

**c) Public safety**

Please see attached Operating Schedule and Event Management Documents

**d) The prevention of public nuisance**

Please see attached Operating Schedule and Event Management Documents

**e) The protection of children from harm**

Please see attached Operating Schedule and Event Management Documents



Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	9 <sup>th</sup> March 2011
Capacity	Company Director

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent.** (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 13)

Chris Malcolmson  
The Matterley Estate  
Ovington Down  
Ovington  
Alresford  
Hampshire

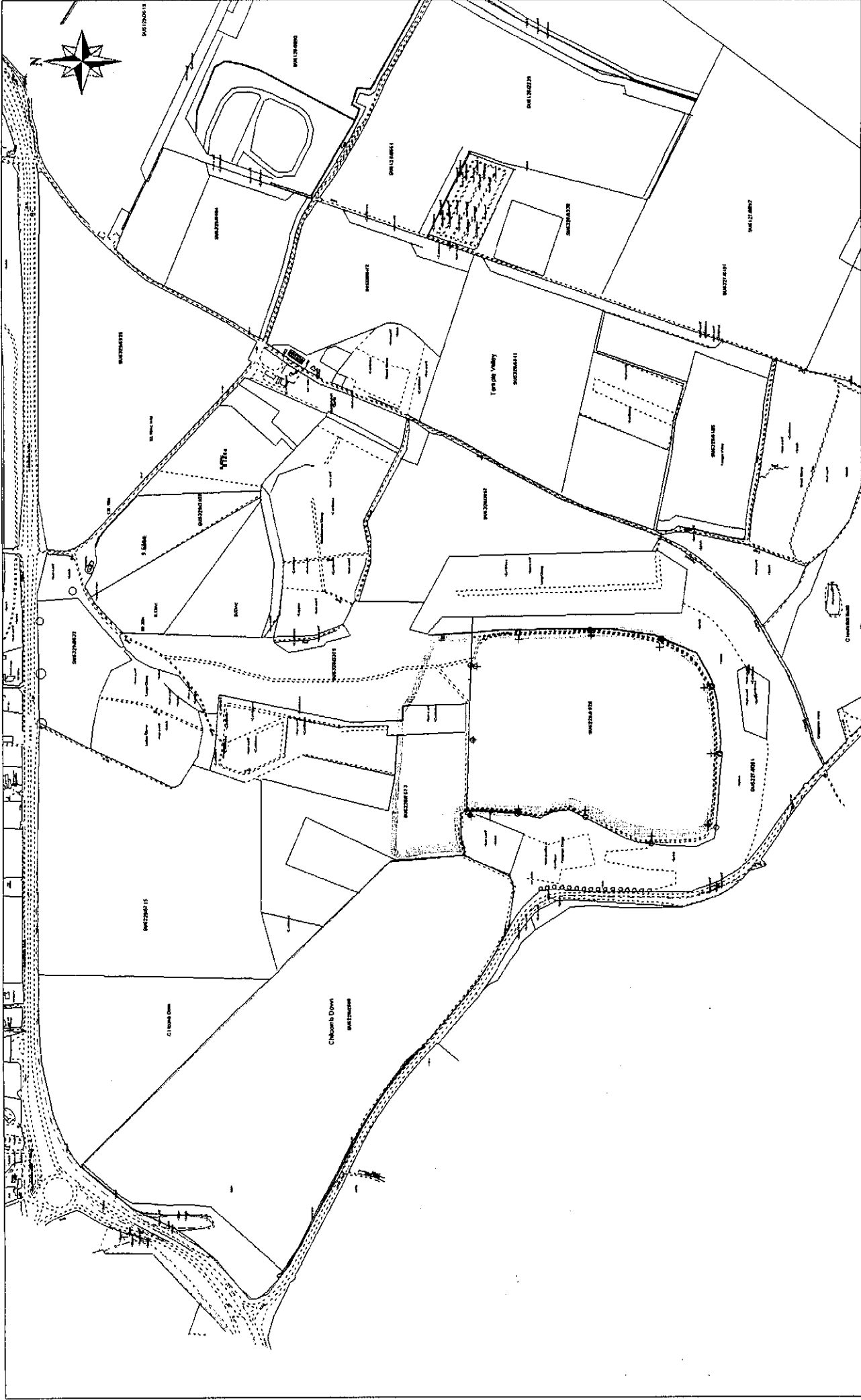
<b>Post town</b>	Winchester	<b>Post code</b>	SO24 0HY
------------------	------------	------------------	----------

**Telephone number (if any)**

**If you would prefer us to correspond with you by e-mail your e-mail address (optional)**  
eventeasy@hotmail.co.uk

## **Notes for Guidance**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.



**The Matterley Bowl - carpark+arena**

The Matterley

Scale: 1:10000

Printed: 09 May 2007

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Farmade  
Amais

Notes:  
Scale 1:10,000 at A4

**Consent of individual to being specified as premises supervisor**

**Peveril John Bruce**

-----  
*[full name of prospective premises supervisor]*

of

**Matterley Estate  
Ovington Down  
Ovington  
Alresford  
Hampshire SO24 0HY**

-----  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

**Matterley Concerts 2011 Premises Licence**

-----  
*[type of application]*

by

**Tangralina Ltd**

-----  
*[name of applicant]*

relating to a premises licence

-----  
*[number of existing licence, if any]*

for

**Matterley Concerts  
Matterley Bowl  
Temple Valley  
Alresford Road  
Winchester  
Hampshire SO21 1HW**

-----  
*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

Tangralina Ltd

-----  
*[name of applicant]*

concerning the supply of alcohol at

Matterley Concerts  
Matterley Bowl  
Temple Valley  
Alresford Road  
Winchester  
Hampshire SO21 1HW

-----  
*[name and address of premises to which application relates]*

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

PERS601

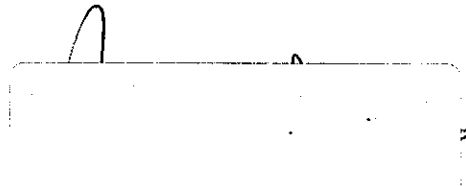
-----  
*[insert personal licence number, if any]*

Personal licence issuing authority

Winchester City Council

-----  
*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed



Name (please print)

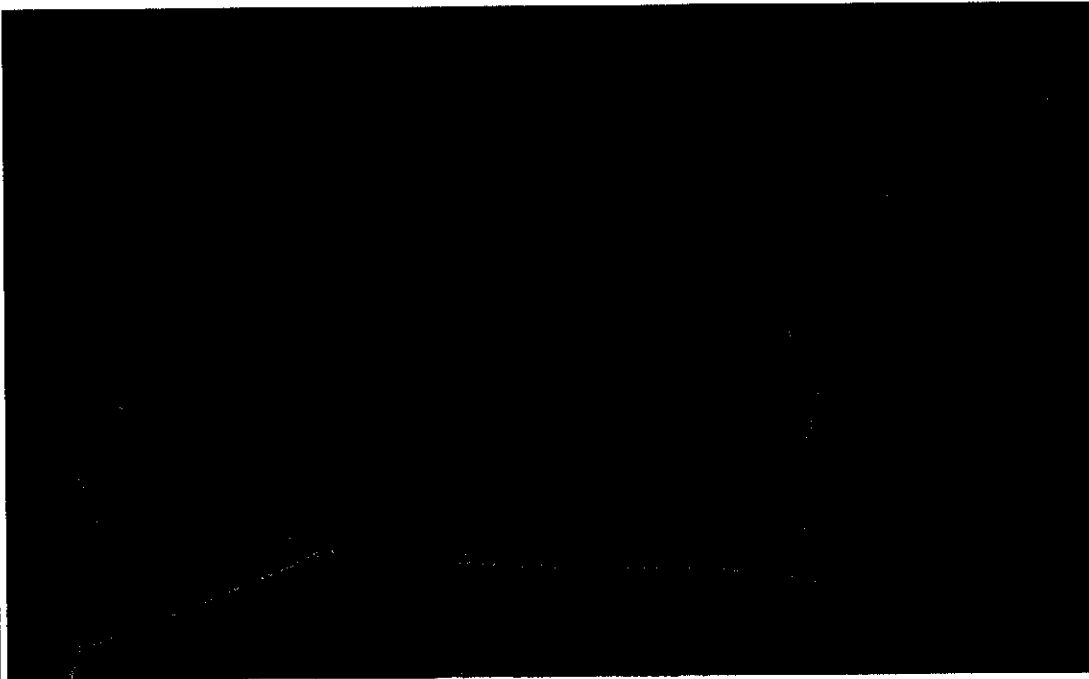
Peveril John Bruce

Date

9<sup>th</sup> March 2011

**Matterley Estate**

**Matterley Concerts 2011**



**Submitted by Tangralina Ltd**

**Operating Schedule with Suggested Conditions  
List of Event Management Documents**

~~#015/15~~

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## **Introduction**

The Matterley Concerts comprises of upto three concerts. These are proposed to be held as three consecutive events beginning on Friday 17<sup>th</sup> June 2011, followed by Saturday 18<sup>th</sup> June 2011 and ending Sunday 19<sup>th</sup> June 2011.

There will be no entertainment or alcohol sales after 2300 hours. There will be from some recorded music and announcements both prior to, and between acts,

Apart from the Mandatory Conditions, this Operating Schedule includes proposed conditions in italics. Tangralina Ltd proposes to comply with all reasonable licence conditions that the Responsible Authorities and Licensing Authority impose. Tangralina Ltd commits to liaising with the Responsible Authorities and Licensing Authority on compliance with licence conditions matters.

As well as the proposed conditions, Tangralina Ltd also commits to providing and complying with the Event Management documentation submitted for the Matterley Concerts 2011.

The Matterley Concerts 2011 operating times will be from 1000 hours to 2300 hours on Friday 17<sup>th</sup> June 2011, 1000 hours to 2300 hours on Saturday 18<sup>th</sup> June 2011 and 1000 hours to 2230 hours on Sunday 19<sup>th</sup> June 2011. However, each concert will not start until late afternoon or early evening and is likely to finish well before the 2300 and 2230 hours stated times. The proposed 1000 hours operating times allow for sound propagation tests to be carried out earlier in the day and the 2300 hours and 2230 hours will allow for any delay in the entertainment due to any technical or logistical problems.

It is proposed that this licence will only be for the Matterley Concerts 2011 and therefore for a limited period of this year's only.

An outline plan accompanies the application of A3 size to show the proposed licensed area. A detailed site plan will be produced as specified in proposed Condition PS5.

Please do not hesitate to contact either:

Chris Malcolmson: [eventeasy@hotmail.co.uk](mailto:eventeasy@hotmail.co.uk) Licence Coordinator

Andy Cotton: [andy@taoproductions.co.uk](mailto:andy@taoproductions.co.uk) Event Manager

If you have any queries or require further information.



## **Mandatory Conditions**

- M.1. *No supply of alcohol may be made under the Premises Licence (a) at a time when there is no designated premises supervisor in respect of the premises licence, or (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.***

Tangralina Ltd will ensure that supply of alcohol is only carried out within the operating times of the licence and that a Designated Premises Supervisor (DPS) is present at all times when during that period. Alcohol will not be allowed to be brought into the licensed area by the public without prior agreement with the licensing authority. This would only occur at a picnic style concert where attendees may bring tables, chairs and hampers. The DPS for the proposed licence will be Peveril Bruce who will be present for the duration of each concert. He has a personal licence issued by Winchester City Council and has previous experience in the DPS role.

- M.2. *Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.***

Tangralina Ltd will ensure, via the DPS and Event Manager, that a suitable number of personnel involved in the supply of alcohol hold personal licences. All bars will be staffed by a suitable number of personal licence holders where alcohol is to be served.

- M.3. *Where individuals are required on premises to carry out licensable security activities under the Private Security Industry Act 2001, they must be licensed by the Security Industry Authority.***

Tangralina Ltd will ensure, via the Event Manager, that all persons that are employed to carry out licensable security under the Private Security Industry Act 2001 will possess a licence provided by the Security Industry Authority (SIA).

- M.4. *No film shall be exhibited unless it has received a U, PG, 12, 15 or 18 certificate from the British Board of Film Classification, or it is a current newsreel which has not been submitted to the British Board of Film Classification. The admission of children shall be restricted in accordance with the recommendations of the British Board of Film Classification.***

No films will be exhibited at the Matterley Concerts. There will be video screens on stage to provide the audience with close up views of the artists performing on stage.

## All Licensing Objectives

- A1. *Tangralina Ltd will ensure, via the Event Manager, that the attendance figure does not go above 19,999 at any of the Matterley Concerts 2011.***

It is not anticipated that demand for tickets will exceed the numbers applied for. However, attendance at each concert will be controlled by pre-sold tickets and by perimeter fencing and gate control guarded and monitored by adequate security personnel.

- A2. *Tangralina Ltd will, via the Event Manager, provide a completed version of this Event Management Plan at least 28 days prior to the start of the Matterley Concerts.***

The licence holder and representatives will consult with the SAG members on a regular basis with regard to the arrangements for the concerts and the completion of this event management plan.

- A3. *Tangralina Ltd will ensure that a competent and experienced Event Manager is on-site at any one time during the licensed period.***

Andy Cotton is the Event Manager for the Matterley Concerts. A CV profile will be provided to demonstrate his qualifications and experience.

- A4. *Tangralina Ltd will, via the Event Manager, provide at least one competent representative at every necessary SAG meeting prior to and during the event and at every other relevant meeting in the lead-up to the Matterley Concerts.***

The representatives will be available to discuss and provide information on any of the licensing objectives. It is suggested that a multi-agency meeting is programmed for the afternoon before each of the concerts.

- A5. *Tangralina Ltd will provide a comprehensive traffic management plan for the Matterley Concerts 2011 that will be developed in lead-up to the event and contained in the Event Management Plan.***

The traffic management plan for the Matterley Concerts 2011 will be provided as a separate document and will contain information on routes to the site, signage plan, agreements on entrances to be used, internal traffic arrangements, car parking space and arrangements and contingency plans for wet weather. It will be developed with the relevant authorities.

## **Prevention of Crime and Disorder**

*CD1. Tangralina Ltd will ensure via the Event Manager that any request for special police services will be agreed at least 28 days prior to the first concert date.*

*CD2. Tangralina Ltd will employ via the Event Manager the use of CCTV for the events where appropriate.*

A Mobile CCTV system will be provided for the Matterley Concerts. Tangralina will work with the police to ensure that this is employed effectively.

*CD3. Tangralina Ltd will, via the Event Manager, provide a security/stewarding schedule to denote numbers and positions of SIA and non-SIA personnel.*

A security/stewarding schedule will be provided for the Matterley Concerts.

*CD4. Tangralina Ltd will provide, via the Event Manager, a competent and experienced security contractor for the Matterley Concerts 2011.*

*CD5. Tangralina Ltd will ensure, via the Event Manager, that the security and stewarding contractors fully brief their staff on the event and also to their duties commensurate with the Matterley Concerts.*

These Concerts and event staff are also operating at several other venues around the UK and therefore the staff that are employed for the Concerts will be well versed in crowd management procedures.

*CD6. Tangralina Ltd will ensure, via the Event Manager, that unauthorised access will be prevented by the use of a physical perimeter fence in appropriate areas and security personnel.*

*CD7. Tangralina Ltd will ensure, via the Event Manager, that any crime prevention advice will be drawn up in consultation with Hampshire Constabulary. The advice will be communicated to attendees via on-site signage and information and on the Concerts website.*

*CD8. Tangralina Ltd will ensure, via the Event Manager, that no public camping takes place at the Concerts.*

**CD9. Tangralina Ltd will, via the Event Manager, provide a lost property facility at the Matterley Concerts 2011.**

**CD10. Tangralina Ltd will, via the Event Manager, produce a Drug Policy for the Matterley Concerts 2011. This policy includes elements of prevention.**

**CD11. Tangralina Ltd will ensure, via the Event Manager, that random searches take place at appropriate times and locations at the event.**

**CD12. Tangralina Ltd will, via the Event Manager, provide a suitable receptacle for the safe retention of any contraband or illegal substances found or seized at the Matterley Concerts 2011. Tangralina Ltd will also liaise with Hampshire Constabulary so that arrangements can be made for the contents of the receptacle be appropriately disposed of.**

**CD13. Tangralina Ltd will ensure, via the Event Manager, as far as is reasonably practicable that glass bottles and similar items are prohibited from the main secured site. To assist this, Tangralina Ltd will provide bottle banks at the entrances for the Matterley Concerts 2011.**

**It is however proposed that if the Sunday concert may be of a picnic style event then this would be relaxed to allow attendees to bring picnic tables and chairs, along with hampers that may include glassware,**

## **Public Safety**

***PS1. Tangralina Ltd will ensure via the Event Manager that there is direct communication with the relevant authorities at all times necessary prior to the Matterley Concerts 2011.***

The Event manager and other representatives will work closely with the Licensing Authority, Local Authority, Police, other responsible authorities and other relevant agencies to ensure a safe, controlled event which has minimal impact on the local community and to provide any information that the authorities may require.

***PS2. Tangralina Ltd and/or the Event Manager will attend SAG and other appropriate meetings with the relevant authorities starting prior to and during the Matterley Concerts 2011.***

It is proposed that the Event Manager and the Event Director will attend the SAG meeting on the 15th March 2011. From this point the Event Manager will be available to attend meetings in order to discuss arrangements for the Matterley Concerts.

***PS3. Event Management documentation will be developed in consultation with the relevant authorities and formally submitted to Winchester City Council at least 28 days prior to the start of the Matterley Concerts 2011.***

***PS4. Tangralina Ltd will via the Event Manager carry out a risk assessed the Matterley Concerts 2011.***

A risk assessment of the Matterley Concerts 2011 has been carried out. The Event Risk Assessment is part of the Event Management documentation.

***PS5. Tangralina Ltd will ensure via the Event Manager that a comprehensive site plan is provided indicating the position of the following:***

- ***The site boundaries and entrances and exits to the site (including those for emergency services)***
- ***All road and track ways (including emergency routes), car parks and other vehicles compounds;***
- ***The location of all structures either constructed or brought onto site***
- ***The location of toilet facilities***
- ***The location of all lighting facilities including those for the event arena, associated walkways and vehicles routes and emergency routes***
- ***Lost child and medical services***
- ***Generators and other principle electrical connections***
- ***Fuel stores***
- ***Fairground rides***

- **Fire fighting equipment**

The Matterley Concerts detailed site plan will be provided as part of the Event Management documentation.

**PS6. Tangralina Ltd will ensure via the Event Manager that briefings take place for staff to inform them of essential safety information and other key information.**

Briefings to contractors and staff will take place at all levels and at all necessary times. This is a well rehearsed operation that is part of a UK outdoor concert tour.

**PS7. Tangralina Ltd will provide full details of the training and experience of the Event Manager to sufficiently demonstrate their competence to run the event.**

Andy Cotton of TAO productions is the Event Manager for the Matterley Concerts. Please see the CV in the Event Management documents for his profile, qualifications and experience,

**PS8. Tangralina Ltd will ensure that all on-site work is monitored by the Event Manager/Event Safety Co-ordinator and safety inspections are undertaken to ensure maintenance of a safety event.**

The Event Manager and his deputies are onsite from the build to the take down of the site and will therefore be present onsite to ensure that management and monitoring of all staff and contractors takes place.

**PS9. Tangralina Ltd will ensure via the Event Manager that there is a suitably qualified and experienced event safety coordinator to oversee and manage safety. The role of the Event Safety Coordinator shall consist the following;**

- **liaison with lead contractors, subcontractors and any self-employed persons to be employed at the venue and ascertain their competence;**
- **assist in the inspection of the venue before and during the event;**
- **assistance in the inspection of all structures and electrical services;**
- **checking and obtaining all relevant safety documentation and certification, safety policies;**
- **advising of any unsafe work or inappropriate systems of work or unsafe equipment observed,**
- **assist in the stopping of unsafe work or inappropriate systems of work or the use of unsafe equipment.**
- **to assist the Licensing Authority as directed in fulfilment of the these responsibilities**

Chris Harvey is the named Event Safety Coordinator for the Matterley Concerts. He will work directly under the Event Manager.

**PS10. Tangralina Ltd will ensure via the Event Manager that there will be a sufficient number of exits of sufficient size in accordance with relevant guidance. The site plans will indicate the number, dimensions and positioning of these exits.**

**PS11. Tangralina Ltd will ensure via the Event Manager that entrance gates free from obstruction and tripping and slipping hazards.**

**PS12. Tangralina Ltd will ensure via the Event Manager that entrance and exit gates shall be kept free of any obstructions. This will be achieved by regular inspections by the event safety coordinator's team and by adequate stewarding of venues and areas.**

**PS13. Tangralina Ltd will via the Event Manager provide a comprehensive site plan of temporary demountable structures. Calculations will be provided showing structural tolerances, capacities of venues and means of escape.**

**CAD drawings for the main stage will be provided as part of the Event Management documentation for the Matterley Concerts.**

**Structural calculations and data for the main stage will be provided as part of the Event Management documentation.**

**PS14. Tangralina Ltd will via the Event Manager ensure that competent contractors erect structures on-site. The event safety coordinator, in consultation with a competent person from the company employed to erect the temporary demountable structures will ensure that certification is provided and that the structure is signed off before it is used.**

**PS15. Tangralina Ltd will via the Event Manager cooperate fully with the relevant authorities and, where necessary, will arrange for the removal of unsafe or non certified structures.**

**PS16. Tangralina Ltd will ensure via the Event Manager that guarding to the superstructure of temporary demountable structures is provided to prevent access by members of the public. Security and stewarding will also be provided as an additional deterrent.**

**PS17. Tangralina Ltd will ensure via the Event Manager that a competent contractor is employed to install 'Mojo' style front-of-stage pit barriers.**

**PS18. Tangralina Ltd will ensure via the Event Manager a competent electrical contractor is used to provide and install electrical installations on-site. Electrical cables will be protected as far as is reasonably practicable.**

**PS19. Tangralina Ltd will ensure via the Event Manager that an electrical completion certificate similar to that below will be submitted to the licensing authority prior to the public being admitted into the entertainment venues.**

**An electrical completion certificate template will be provided as part of the Event Management documentation**

**PS20. Tangralina Ltd will ensure via the Event Manager that portable appliance (PAT) testing is carried out on-site. This will be supervised by the Safety Coordinator**

**PS21. Tangralina Ltd will ensure via the Event Manager that MCB's and RCD's are installed for electrical equipment.**

**PS22. Tangralina Ltd will ensure via the Event Manager that suitable earthing is provided for 3 phase electrical equipment.**

**PS23. Tangralina Ltd will ensure via the Event Manager that an appropriate location is provided on-site for fuel stores. The fuel store will be bunded to contain spillage and will be suitable protected from unauthorized access.**

**PS24. Tangralina Ltd will ensure via the Event Manager and by inspection by the event safety team that no more than a 24hour supply of LPG is stored by each market trader.**

**This will include one cylinder in use per appliance and one spare. Any excess LPG containers found will be removed and placed in an LPG store. Diesel and LPG are the principle sources of fuel on-site at the Matterley Concerts. If any other fuel type is required to be used then Tangralina Ltd will liaise with the licensing authority and any other relevant authority to ensure that adequate safe storage and procedures are in place. A Traders and Caterers Information document will be provided as part of the Event Management documentation.**



***PS25. Tangralina Ltd will ensure via the Event Manager that suitable and sufficient receptacles for waste storage and arrangements for emptying are in place and will ensure that removal of accumulations takes place.***

A waste management policy will be provided as part of the Event Management documentation. Litter Management will be implemented accordingly in order to comply with the Section 106 agreement.

***PS26. Tangralina Ltd will via the Event Manager arrange via the medical provider for clinical waste to be collected at the end of the event for appropriate disposal by with an approved contractor. All medical staff will ensure that only genuine clinical waste is disposed of in the yellow bags and sharps boxes.***

Please see the waste management policy

***PS27. Tangralina Ltd will via the Event Manager agree with the licensing authority a location for a refuse collection point. This point will be a safe distance from the entertainment venue.***

***PS28. Tangralina Ltd will ensure via the Event Manager that there are sufficient numbers of sanitary appliances.***

This will be above the standard given in the Event Safety Guide. A Sanitation section in the Policy Statements documents will be provided as part of the Event Management documentation

***PS29. Tangralina Ltd will via the Event Manager arrange any necessary emptying of sanitary facilities.***

A Sanitation section in the Policy Statements documents will be provided as part of the Event Management documentation

***PS30. Tangralina Ltd will via the Event Manager provide staff to ensure toilets are clean and the arrangements for necessary cleaning of any toilet facilities.***

A Sanitation section in the Policy Statements documents will be provided as part of the Event Management documentation

***PS31. Tangralina Ltd will via the Event Manager ensure suitable and sufficient hand cleaning facilities are in place for the Matterley Concerts. Minimum numbers will be above the standard proposed in the Event Safety Guide.***

**A Sanitation section in the Policy Statements documents will be provided as part of the Event Management documentation**

***PS32. Tangralina Ltd will via the Event Manager provide facilities for people with special needs.***

**A Sanitation section in the Policy Statements documents will be provided as part of the Event Management documentation**

***PS33. Tangralina Ltd will, where necessary, provide via the Event Manager, satisfactory illumination for sanitary appliances.***

**A Sanitation section in the Policy Statements documents will be provided as part of the Event Management documentation**

***PS34. Tangralina Ltd will ensure via the Event Manager that water is provided to the pit area at the Matterley Concerts.***

***PS35. Tangralina Ltd will ensure via the Event Manager that containers used for water storage are fit for purpose and thoroughly clean.***

***PS36. Tangralina Ltd will ensure via the Event Manager that thorough cleaning of any necessary pipework and (shock) superchlorination is carried out prior to use.***

***PS37. Tangralina Ltd will ensure via the Event Manager that market traders are provided with potable water.***

***PS38. Tangralina Ltd will ensure via the Event Manager that the existing roadways are utilised on-site. Where required, these will be supplemented by trackway of sufficient width and loading capabilities to cope with vehicles that are employed on-site.***

***PS39. Tangralina Ltd will via the Event Manager provide a contingency plan for on-site traffic management for bad weather conditions.***

A contingency plan will be provided in the Event Management documentation. This will be as part of the Emergency and Contingency Plan and in the Traffic Management Plan.

***PS40. Tangralina Ltd will ensure via the Event Manager that fire safety risk assessments are carried out and implemented.***

Fire Safety Risk Assessments will be provided in as part of the Event Management documentation and will be carried out at the event.

***PS41. Tangralina Ltd will ensure via the Event Manager that fire safety is promoted amongst the traders where the risk of fire is greatest.***

A Traders and Caterers Information document will be provided as part of the Event Management documentation

***PS42. Tangralina Ltd will ensure via the Event Manager that a risk assessment in relation to medical provision and employs a competent medical services provider.***

A Medical Plan that shows the risk assessment and medical provision for the Concerts will be provided in the Event Management documentation.

***PS43. Tangralina Ltd will via the Event Manager ensure that, at all times during the event, access is maintained for emergency vehicles arriving and leaving the site.***

The Matterley Concerts site design and layout provides for easy and full access for emergency vehicles. The access will be maintained for emergency vehicles at all times both for the routes into and around the site.

***PS44. Tangralina Ltd will, via the Event Manager, work with the relevant authorities to agree a site for a helicopter landing pad at the Matterley Concerts 2011. This will then be included on the Matterley Concerts Site Plan.***

***PS45. Tangralina Ltd via the Event Manager will ensure, where necessary, adequate lighting is provided to public areas by provision of festoon and other lighting appropriate to the location.***

***PS46. Tangralina Ltd will ensure, via the Event Manager, that a security/stewarding schedule is provided to denote numbers and positions of SIA and non-SIA personnel.***

**A security/stewarding schedule will be provided for the Matterley Concerts.**

***PS47. Tangralina Ltd will ensure via the Event Manager that an adequate communications system is provided so that the event can run effectively and efficiently in normal and emergency situations.***

***PS48. Tangralina Ltd will ensure via the Event Manager that a competent persons will be appointed to deal with any special effects if they are to be used.***

***PS49. Tangralina Ltd will ensure via the Event Manager that HS(G)95 is followed if any special effects are used at the Matterley Concerts 2011.***

***PS50. Tangralina Ltd will ensure via the Event Manager that a competent person carries out a risk assessment in accordance with HS(G)95 if any special effects are used at the Matterley Concerts 2011.***

***PS51. Tangralina Ltd will ensure via the Event Manager that CAA and police notified at least 28 days beforehand if outdoor display lasers are to be used.***

***PS52. Tangralina Ltd will ensure via the Event Manager that only solid carbon dioxide, liquid nitrogen, fog machines or portable carbon dioxide machines are used to generate smokes and fogs if they are to be used at the Matterley Concerts 2011. The positioning of such machines and chemicals to generate these effects will be placed in locations that do not pose any risk to public, non specialist staff or performers.***

***PS53. Tangralina Ltd will ensure via the Event Manager that smoke/fog/dry ice machines are located a sufficient distance away from exit routes and are protected from access by the public.***

***PS54. Tangralina Ltd will ensure via the Event Manager that smoke is suitable for the performance purpose and will be kept to a minimum.***

***PS55. Tangralina Ltd will ensure via the Event Manager that a competent person operates any smoke machine and that the Event Safety Guide and other appropriate guidance is adhered to if these effects are used at the Matterley Concerts 2011.***

***PS56. Tangralina Ltd will ensure via the Event Manager that strobe lights operate at a flicker rate of 4 or less flashes per second.***

A risk assessment document on Photosensitive Epilepsy for the strobe lighting to be used will be provided in the Event Management documentation at the Matterley Concerts.

***PS57. Tangralina Ltd will ensure via the Event Manager that if more than one strobe light is in use at any one time that they will be synchronized and will not be used any longer than the performance dictates.***

***PS58. Tangralina Ltd will ensure via the Event Manager that warnings will be displayed either on notices at the entrance to venues or on tickets/programmes if strobe lights are to be used at the Matterley Concerts 2011.***

***PS59. Tangralina Ltd will ensure via the Event Manager that stewards are trained to deal with epilepsy if strobe lights are to be used at the Matterley Concerts 2011.***

***PS60. Tangralina Ltd will ensure via the Event Manager that, if used, UV lamps are used strictly in accordance with manufacturers instructions.***

***PS61. Tangralina Ltd will ensure via the Event Manager that exposure to staff of UV will be kept as low as is reasonably practicable.***

***PS62. Tangralina Ltd will ensure via the Event Manager that, where used, details of fairground rides, slideshows and similar attractions will be available at least 28 days prior to the start of the Matterley Concerts 2011.***

***PS63. Tangralina Ltd will ensure via the Event Manager that, where used, competent people are employed to manage any fairground rides at the Matterley Concerts 2011 and that appropriate guidance is followed.***

***PS64. Tangralina Ltd will ensure via the Event Manager that maintenance, inspection, test and insurance certificates are provided and made available to the relevant authorities on-site if any fairground rides are used at the Matterley Concerts 2011.***

***PS65. Tangralina Ltd will ensure via the Event Manager that a competent person is employed to manage any firework displays if they are used at the Matterley Concerts 2011.***

***PS66. Tangralina Ltd will ensure via the Event Manager that a competent person is employed to manage any storage of fireworks if they are used at the Matterley Concerts 2011 and that appropriate guidance is followed.***

***PS67. Tangralina Ltd will ensure via the Event Manager that a site plan for fireworks and that technical information mentioned in the appropriate guidance is provided to the licensing authority at least 28 days prior to the start of the Matterley Concerts 2011.***

***PS68. Tangralina Ltd will ensure via the Event Manager that details such as quantity, type, description and effect of pyrotechnic stage displays is provided to the licensing authority at least 7 days prior to the start of the Matterley Concerts 2011.***

***PS69. Tangralina Ltd will ensure via the Event Manager that details of traders will be provided to the licensing authority at least 28 days prior to the start of the Matterley Concerts 2011.***

A list of traders along with details of the local authority where the trader is registered will be provided as part of the Event Management documentation.

*PS70. Tangralina Ltd will ensure that farm animals are kept off the arena at least 21 days prior to the public coming onto the site.*

*PS71. Tangralina Ltd will ensure via the Event Manager that no animals other than guide dogs be allowed on-site.*

*PS72. Tangralina Ltd will ensure via the Event Manager that no skin piercing takes place on-site.*

*PS73. Tangralina Ltd will ensure via the Event Manager that there are no activities permitted on-site that involve inhaling of gases.*

## **Public Nuisance Conditions**

**PN1.** *Tangralina Ltd will ensure via the Event Manager that between the hours of 1000 hours and 2300 hours noise levels will be controlled so as to not exceed 65dB  $L_{Aeq(5mins)}$ . Tangralina Ltd will also ensure that noise levels will not exceed 70dB in the 63 and 125Hz frequency bands. All of these measurements are applicable when measured 1m from the façade of a noise sensitive property.*

**PN2.** *Tangralina Ltd will ensure via the Event Manager that sound systems are in place for a sound propagation test before the start of the event. Sound propagation tests on each day before the entertainment begins so that the conditions are consistent.*

**PN3.** *Tangralina Ltd will via the Event Manager appoint suitably qualified noise consultants to monitor and manage noise at the Matterley Concerts 2011.*

Malcolmson Associates Ltd will monitor and manage noise at the Matterley Concerts. A Noise Management Strategy will be provided as part of the Event Management documentation.

**PN4.** *Tangralina Ltd will ensure via the Event Manager that there will be unrestricted access to Winchester City Council officers for sound monitoring on-site.*

**PN5.** *Tangralina Ltd will ensure via the Event Manager that all sound level meters used for environmental monitoring will be integrating meters to Type 1 specification and subject to a current calibration. Meters will be capable of real time octave and one third octave band analysis.*

**PN6.** *Tangralina Ltd will ensure via the Event Manager that it exercises full control over all sound sources.*

This will be contained in the Noise Management Strategy

**PN7.** *Tangralina Ltd will via the Event Manager produce a plan of the layout and speaker orientation at least 28 days prior to the start of the Matterley*



*Concerts 2011. The mixing desks will also be outlined on the plan and a sound system schedule will be provided to the licensing authority.*

There is only the main stage speaker system and delay speakers to consider for the Matterley Concerts 2011. The speaker orientation will be shown on the detailed site plan as will the front of house mixing desk position.

*PN8. Tangralina Ltd will ensure via the Event Manager that reasonable control is maintained over performers.*

*PN9. Tangralina Ltd will ensure via the Event Manager that performers complete their performance prior to 2300hrs.*

*PN10. Tangralina Ltd will ensure via the Event Manager that any rehearsals and sound tests are carried out between the hours specified in the operating times.*

*PN11. Tangralina Ltd will via the Event Manager, exercise proper control over any fairground attractions or similar activities.*

## **Protection of Children from Harm**

*PCH1. Tangralina Ltd will ensure via the DPS and Event Manager that appropriate notices are prominently displayed stating "it is an offence to purchase or attempt to purchase alcohol if you are under the age of 18" as required by the Licensing Act 2003.*

*PCH2. Tangralina Ltd will ensure via the DPS and Event Manager that proof of age identification is checked whenever a customer appears to be under 21.*

*PCH3. Tangralina Ltd will ensure via the DPS and Event Manager that no person under 18 years of age is employed behind any of the bars at the Matterley Concerts.*

*PCH4. Tangralina Ltd will ensure via the Event Manager that soft drinks and bottled water will be available on-site during the operating times.*

*PCH5. Tangralina Ltd via the Event Manager has a policy that requires young persons under the age of 14 to be accompanied by an adult.*

**A Child Protection Policy will be provided as part of the Event Management documentation**

## **List of Event Management Documents**

- 1) Site Plan
- 2) Event Manager Profile
- 3) Traffic Management Plan
- 4) Event Risk Assessment
  - i) Event Risk Assessment Matrix
  - ii) General Event Risk Assessments
  - iii) Attendance of Young Persons Assessment
  - iv) Crowd Safety Risk Assessment Methodology
  - v) Concert Crowd Safety Risk Assessments
  - vi) Worker Noise Risk Assessment
  - vii) Control of Substances Hazardous to Health Risk Assessment
  - viii) COSHH Risk Assessments
  - ix) Environmental Impact Assessment
- 5) Fire Risk Assessments
- 6) Policy Statements
  - i) Event Directors Statements on Health, Safety and Welfare
  - ii) Crime Prevention Policy
    - (a) Drug crime
    - (b) Vehicle crime
    - (c) Alcohol related crime
    - (d) General crime prevention
  - iii) Responsible Drinking Policy
  - iv) Child Protection Policy
  - v) Disabled Access Policy
  - vi) Sustainability Policy
  - vii) Environmental Policy

**viii) Sanitation and Waste Management Policy**

- 7) Working at Height Rescue**
- 8) Contractors Safety Policy**
- 9) Medical Plan**
- 10) Emergency and Contingency Plan**
- 11) Show Stop Procedure**
- 12) Caterers and Traders Information**
- 13) Electrical Completion Certificate**
- 14) Stage Completion Certificate**
- 15) Stage CAD Drawings**
- 16) Noise Management Strategy**
- 17) Child Protection Policy**

**HAMPSHIRE CONSTABULARY****RESTRICTED****NEW GRANT OR VARIATION OF PREMISES LICENCE  
OR CLUB PREMISES CERTIFICATE  
FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY**

Before completing this form please read the guidance notes on page 3.  
Once completed please send your representation form to your local Licensing Authority.  
You must keep a copy of the completed form for police records.

**Hampshire Constabulary wish to make a representation(s) regarding the grant or variation of a  
Premises Licence or Club Premises Certificate issued under the Licensing Act 2003.**

**These representations must be made within 28 days**

**Postal address of premises or club premises:**

Matterley Bowl  
Alresford Road

**Post town:**

Winchester

**Postcode:**

SO211HW

**Name of premises licence holder or club holding club premises certificate (if known)**

Tangralina Ltd

**Police Details**

**Hampshire Constabulary is a responsible authority.**

**Name and address:**

Winchester Police Station  
North Walls  
Winchester  
SO238DW

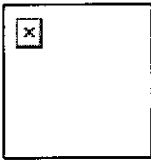
**This application to object relates to the following licensing objective(s)**

- 1) **The prevention of crime and disorder**
- 2) **Public safety**
- 3) **The prevention of public nuisance**
- 4) **The protection of children from harm**



*Please select  
one or more  
boxes*

**RESTRICTED**



# HAMPSHIRE CONSTABULARY

## RESTRICTED

### NEW GRANT OR VARIATION OF PREMISES LICENCE OR CLUB PREMISES CERTIFICATE FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY

**State the ground(s) for representation** *(please read guidance notes 1 & 2)*

Hampshire Constabulary make Representation to this application due to inadequate measures to comply with the Licensing Objectives. There is a current inability for Police to ensure that appropriate and effective action can be taken at an early stage to ensure the Licensing Objectives are met.

The areas of concern relate to sections within the Tangralina Operating Schedule as follows.

A2: It is crucial for Policing resources to be known and allocated in advance for large scale events that are likely to impact on the community. An initial EMP (Event Management Plan) should in normal circumstances be submitted at least 90 days before an event. Clearly we are not in a position to enforce such a condition at a hearing bearing in mind the timescales before the event. Therefore, we hope that the organiser will voluntarily complete the EMP at the earliest opportunity, as the current suggestion is that the fully completed EMP must be submitted 28 days before any event.

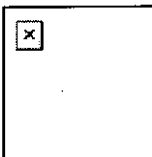
If police do not have sufficient details to effectively consider our response we will make representations to this effect.

A5 : Likewise the same conditions must apply with the TMP (Traffic Management Plan) as for the EMP

CD1: The issue of Special Police Services and any request made for them must be clarified. If Special Police Services are considered appropriate for this particular Premises Licence by either the Premises Licence Holder or Hampshire Constabulary, any event should not proceed without such agreement on numbers and costings. Any request by Police for Special Police Services will be justified in writing via the Police APOC ( Home Office Accredited Public Order Commander ) as soon as possible after the initial EMP is submitted with the required detail. This reinforces the desire for appropriate submission timings of the initial EMP & TMP, so that negotiations can take place at an early stage. An appropriately worded suggested condition will follow.

CD:2 We consider that a mobile CCTV system will be insufficient for the event(s) proposed with the target audience and likely age group. This Licence will have a capacity 19,999 and it is unrealistic to expect one camera to cover the whole area and car parks. Any CCTV system must be fit for purpose and full details of the system must be agreed with Hampshire Constabulary before the final EMP is submitted. This will include the collection of data, retention times of 30 days and availability of footage seized. It will also include the ability for footage to be viewed on windows based computers, without additional software being installed and also DVD Players.

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# HAMPSHIRE CONSTABULARY

## RESTRICTED

### NEW GRANT OR VARIATION OF PREMISES LICENCE OR CLUB PREMISES CERTIFICATE FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY

CD3/CD5/ PS46: As per the earlier points raised with timescales of EMP submission, the numbers of Security/ Stewarding staff proposed should be submitted at least 90 days before the event in order for police to make an effective response and decide on any resourcing implications. There should also be coloured identification tabards that will be worn by SIA ( Security Industry Authority ) trained staff and stewards and where stationed. Full details of the security teams should also be made available.

CD:10/ CD11 Any drug policy must be fully agreed with Police and at least within 28 days of the event taking place. This must include details of the storage of any drugs deposited/seized and should also specify where and under what circumstances random searches will be carried out.

CD:13 How will the Event Manager ensure that glass bottles and similar items are not brought onto site. How will this measure then be enforced, will there for example be alternative measures to decant alcohol if the public arrive with it and how/why will the policy differ from the proposed Sunday Concert.

PS:3 Any initial Event Management documentation must be submitted as per A2 above.

PS:5 The site plan must be clarified at an early stage, and submitted with the initial EMP. It is crucial that information is known to the Responsible Authorities of where the bars will be situated, emergency service points, entry/exits etc.

PS:73 A more comprehensive condition is required regarding the sale or use of legal highs and the inhaling of gas save for medicinal purposes. A suggested condition will follow.

PCH: 2. What proof of age is going to be acceptable for alcohol to be sold.

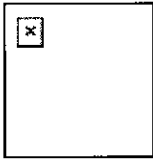
PCH:5 We believe that age of children accompanied by a responsible adult should be raised from 14 to 16. The child protection policy should also include lost children & how this will be implemented.

In addition

1: Any crime prevention policy should be available for review by Police and will include for example excess alcohol consumption & its prevention and what the responsible drinking policy is. It will also include patrolling of the car parks and how it will reduce/ prevent crime and disorder and include details of the CCTV. The initial crime prevention policy should be submitted as per the above recommended EMP timescales.

State any conditions that the Police seek to negate the need for a hearing

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**HAMPSHIRE CONSTABULARY**

**RESTRICTED**

**NEW GRANT OR VARIATION OF PREMISES LICENCE  
OR CLUB PREMISES CERTIFICATE  
FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY**

We seek clarification and agreement on new and/or proposed conditions which we consider proportionate and appropriate to remove the above grounds which we believe undermine the licensing objectives.

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS REPRESENTATION**

**Part 3 – Signatures** *(please read guidance note 3)*

**Recommendation of Police Officer**

As above

**Signature of Police Officer Completing**

Signature: PC 1526 Gary Miller, Winchester District Licensing officer

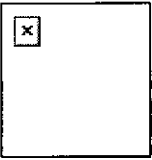
Date: 05/04/2011

**Recommendation of Police Sergeant**

**Signature of Police Sergeant**

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**HAMPSHIRE CONSTABULARY**

**RESTRICTED**

**NEW GRANT OR VARIATION OF PREMISES LICENCE  
OR CLUB PREMISES CERTIFICATE  
FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY**

Signature: .....

Date: .....

**Decision of Police Licensing Inspector**

I fully support the above representation, which seeks to remove issues that undermine the licensing objectives and provide the police as a responsible authority the required timescales to properly consider their response.

I hope through negotiation that these issues may be resolved, so that a licensing hearing is no longer necessary.

**Signature of Police Licensing Inspector**

Signature: Insp 2320 Michael Pragnell - 1 OCU Criminal Justice & Licensing Insp.

Date: 05/04/2011

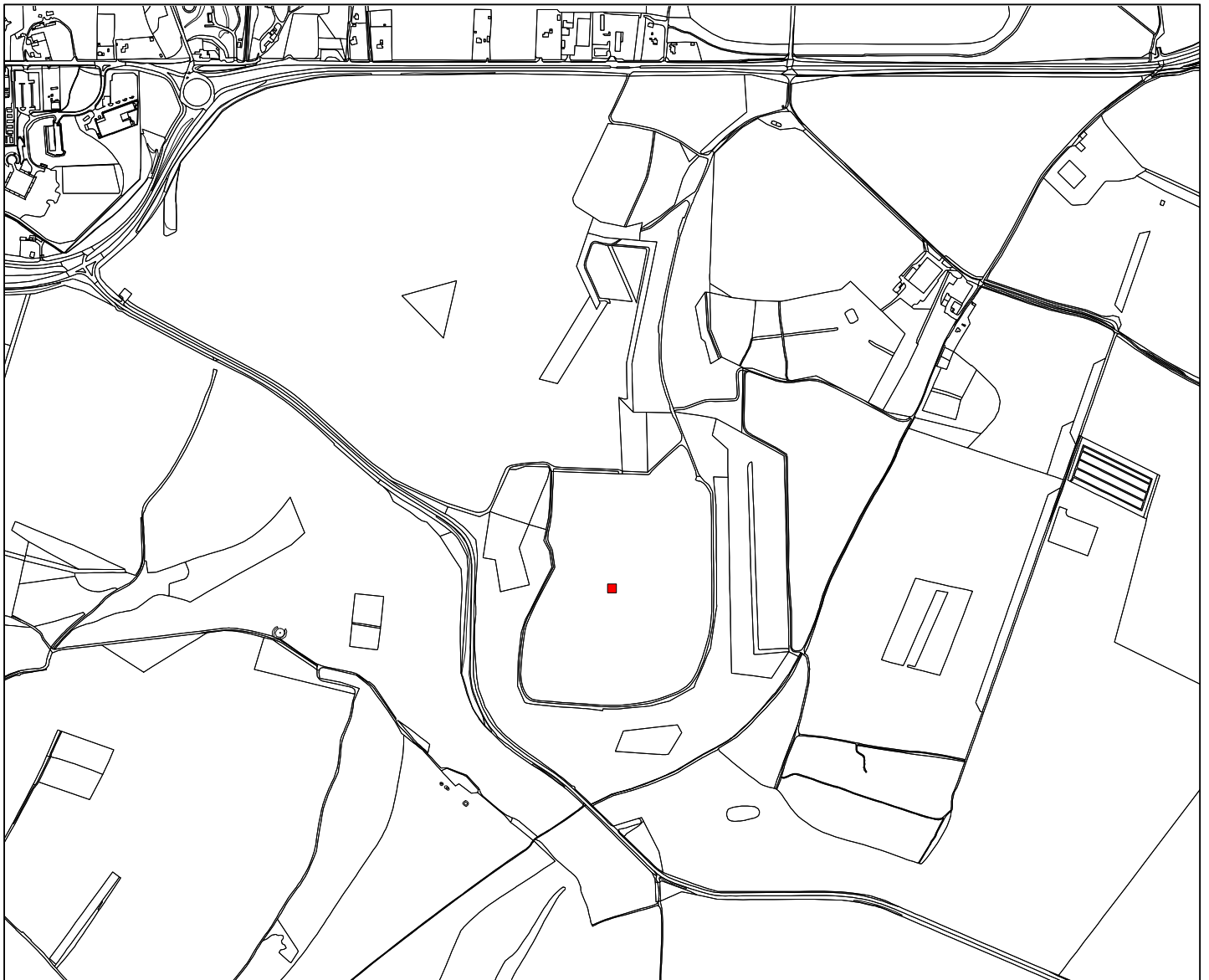
**NOTES FOR GUIDANCE**

1. The ground(s) for representation must be based on one of the licensing objectives.
2. Please list any additional information or details, for example dates of problems which are included in the grounds for representation if available.
3. The representation form must be signed.

**RESTRICTED**

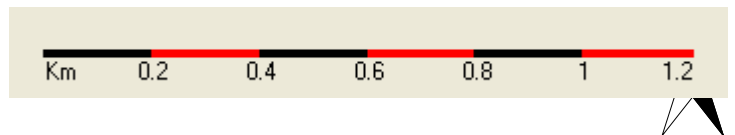
# Appendix 3

## Premises Licence Application Matterely Bowl



**Legend**

Scale:



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<b>Organisation</b>	Winchester City Council
<b>Department</b>	Legal Services
<b>Comments</b>	
<b>Date</b>	21 April 2011
<b>SLA Number</b>	00018301